Infonetica | Ethics RM | Form side

Accessibility Conformance Report

Based on: WCAG Edition v2.1 AA conformance
Version 2.4 VPAT®

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Name of Product/Version: Ethics RM (Version 2.3.9.2) refers to current states indicated in conformance level, as at Jan 2021. During Q1 2021, we plan to undertake the work listed in remarks and explanations in order to be at conformance level 'Supports' across all applicable criteria (excluding "Not Applicable"), these are listed in the table within this report (WCAG 2.1 AA criteria).

Report Date: 21 January 2021

Product Description: Ethics RM is a flexible web-based forms and workflow management system for Ethical Review committees. Our system enables research entities to build complex application forms and ethical review processes online. Ethics RM helps Reviewers assess potential ethical implications whilst greatly increasing efficiency of the entire Ethical Assessment process from application to approval.

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Notes: This report solely includes the 'Form side'. The 'Form side' is a separate interface for the 'Researchers'/'Applicants', within this part of the system the 'Researchers'/'Applicants' complete the ethical review forms, attach any supporting documents, and submit for review.

Terms:
The terms used in the Conformance Level information are defined as follows:
- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports**: Some functionality of the product does not meet the criterion.
- **Does Not Support**: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.
- **Not Evaluated**: The product has not been evaluated against the criterion.

Evaluation Methods Used:
- This report complies to VPAT® ITI standards and terms, with one new term, outlined in 'Terms' above
- 'DIG Inclusion' third party report commissioned on the 'forms side' of the software July 2019 where each URL or page is each measured against individual WCAG 2.1 AA

- Contrast checker (CCA)
- NVDA Screen reader
- HTML Codesniffer
- User acceptance testing (UAT)

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0	Level A (**Yes** / No) Level AA (**Yes** / No) Level AAA (Yes / **No**)
Web Content Accessibility Guidelines 2.1	Level A (**Yes** / No) Level AA (**Yes** / No) Level AAA (Yes / **No**)

Note: When reporting on conformance with the WCAG 2.1 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.1 Conformance Requirements. The AAA reporting has been removed .

Tables & Conformance Levels for WCAG 2.1 AA :

Notes:

During Q1 2021, we plan to undertake the work listed in remarks and explanations in order to be at conformance level 'Supports' across all applicable criteria (excluding "Not Applicable"), these are listed in the table below (WCAG 2.1 AA criteria).

This reports in accordance to our listed terms on page 1. We have omitted table 3 from the standard VPAT template as this reports to AAA standard. We have combined the 2 tables for WCAG 2.1 A and AA and listed these in ascending order by their numerical criteria value.

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A)	Supports	
1.2.1 Audio-only and Video-only (Prerecorded) (Level A)	Not applicable	
1.2.2 Captions (Prerecorded) (Level A)	Not applicable	
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)	Not applicable	
1.2.4 Captions (Live) (Level AA)	Not applicable	
1.2.5 Audio Description (Prerecorded) (Level AA)	Not applicable	
1.3.1 Info and Relationships (Level A)	Partially Supports	• "Burger" mobile menus do not yet have aria markup. • Modal windows do not yet have aria markup.
1.3.2 Meaningful Sequence (Level A)	Partially Supports	• The read order of certain parts of the system is not correct: top menu on multiple pages and the PDF printouts of the form.
1.3.3 Sensory Characteristics (Level A)	Partially Supports	• Radio buttons and checkboxes on the PDF printout of the forms do not yet convey which option is selected to a screen reader. • Dependencies on the form do not currently convey new content to screen readers.
1.3.4 Orientation (Level AA 2.1 only)	Supports	
1.3.5 Identify Input Purpose (Level AA 2.1 only)	Supports	
1.4.1 Use of Color (Level A)	Supports	
1.4.2 Audio Control (Level A)	Not applicable	
1.4.3 Contrast (Minimum) (Level AA)	Partially Supports	• Text on buttons does not currently meet contrast requirements. • Footer text does not currently meet contrast requirements.

Criteria	Conformance Level	Remarks and Explanations
		• Text on tiles does not currently meet contrast requirements. • Placeholder text in text inputs does not yet meet contrast requirements.
1.4.4 Resize text (Level AA)	Partially Supports	• When a user zooms in on some modals, the modal requires two dimensional scrolling. However, the layout of the modal is then preventing a user from being able to scroll to access this content: help modal, create folder, delete folder, create project, delete project, duplicate project, transfer project, create subform, share, submit, download, correspond
1.4.5 Images of Text (Level AA)	Not Applicable	
1.4.10 Reflow (Level AA 2.1 only)	Partially Supports	• When a user zooms in on some modals, the modal requires two dimensional scrolling. However, the layout of the modal is then preventing a user from being able to scroll to access this content: help modal, create folder, delete folder, create project, delete project, duplicate project, transfer project, create subform, share, submit, download, correspond
1.4.11 Non-text Contrast (Level AA 2.1 only)	Partially Supports	• Some interactive elements such as inputs and buttons do not have a distinct border between them and the page: buttons, sort controls on data tables, tiles, help accordion, tab controls, notifications slider, form radio buttons and checkboxes.
1.4.12 Text Spacing (Level AA 2.1 only)	Supports	
1.4.13 Content on Hover or Focus (Level AA 2.1 only)	Not Applicable	
2.1.1 Keyboard (Level A)	Partially supports	• Certain elements not yet accessible solely using a keyboard: Burger menu, help icon, comments bubble, form

Criteria	Conformance Level	Remarks and Explanations
		• information icon, datepicker, input elements on PDF printed form. • Projects cannot be moved to folders without the use of a mouse.
2.1.2 No Keyboard Trap (Level A)	Partially supports	• Modals do not currently trap focus.
2.1.4 Character Key Shortcuts (Level A 2.1 only)	Not applicable	
2.2.1 Timing Adjustable (Level A)	Not applicable	
2.2.2 Pause, Stop, Hide (Level A)	Not applicable	
2.3.1 Three Flashes or Below Threshold (Level A)	Not applicable	
2.4.1 Bypass Blocks (Level A)	Does Not Support	• There is currently no feature to allow for bypassing blocks of content.
2.4.2 Page Titled (Level A)	Partially Supports	• Whilst the pages have titles, they could better describe the page and its function.
2.4.3 Focus Order (Level A)	Partially Supports	• Some parts of the system have an illogical focus order: Main menu bar, Sidebar and help icon.
2.4.4 Link Purpose (In Context) (Level A)	Partially Supports	• Log in button and Log in page link have the same text so might confuse users. • Help accordion text could be more descriptive. • The "mark as read", "mark as important" and "delete" buttons have incorrect corresponding text. • "Terms and conditions" and "Privacy Policy" open a new tab which is not conveyed to screen readers.
2.4.5 Multiple Ways (Level AA)	Not Supported	• There is not currently a site map or another means to navigate the system.
2.4.6 Headings and Labels (Level AA)	Supports	
2.4.7 Focus Visible (Level AA)	Partially Supports	• Some modals in the system do not currently focus trap meaning they allow you to focus on elements outside of them. In addition, they don't immediately focus the first element when opening them.

Criteria	Conformance Level	Remarks and Explanations
		• On some interactive elements in the system there is no indication of focus: sidebar actions.
2.5.1 Pointer Gestures (Level A 2.1 only)	Not Applicable	
2.5.2 Pointer Cancellation (Level A 2.1 only)	Supports	
2.5.3 Label in Name (Level A 2.1 only)	Supports	
2.5.4 Motion Actuation (Level A 2.1 only)	Not applicable	
3.1.1 Language of Page (Level A)	Supports	
3.1.2 Language of Parts (Level AA)	Supports	
3.2.1 On Focus (Level A)	Supports	
3.2.2 On Input (Level A)	Partially Supports	• Dependencies in the form do not yet convey updates to assistive technologies.
3.2.3 Consistent Navigation (Level AA)	Supports	
3.2.4 Consistent Identification (Level AA)	Supports	
3.3.1 Error Identification (Level A)	Supports	
3.3.2 Labels or Instructions (Level A)	Supports	
3.3.3 Error Suggestion (Level AA)	Supports	
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)	Not applicable	
4.1.1 Parsing (Level A)	Partially Supports	• Some pages contain errors that do not affect the functionality of the system, however they may affect assistive technologies.
4.1.2 Name, Role, Value (Level A)	Partially Supports	• Some buttons on modals are not being made known correctly to assistive technologies. • Some buttons on tables do not convey a text equivalent. • Tabs on the Project View and Form Index pages do not have appropriate name, role and value. • Accordion headings in the help modal do not have appropriate name, value and role. • Slider control on the notifications page does not have the appropriate name, value and role. • Main nav burger menus in mobile view do not have the appropriate name, value and role.

Criteria	Conformance Level	Remarks and Explanations
		• Some modal windows do not have appropriate aria mark-up. • Next and Previous buttons on the form do not convey progress.
4.1.3 Status Messages (Level AA 2.1 only)	Supports	

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